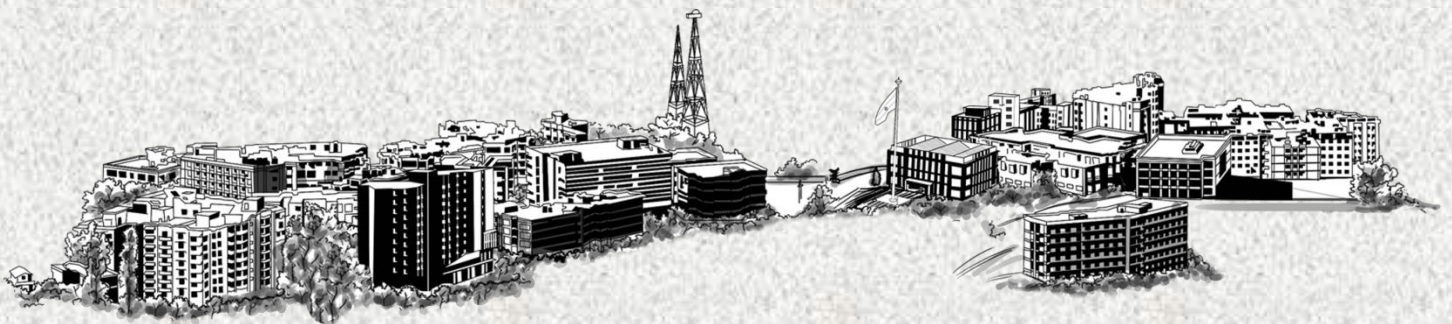# Internal Quality Assurance Cell (IQAC)
ANNUAL REPORT
2018-19

DIT University

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There were two meetings of Internal Quality Assurance Cell (IQAC), DIT University that were held during academic session 2018-19. The 7th meeting of IQAC was held on 15th November 2018 and 8th meeting was held on 9th March 2019 in Vedanta Board Room.

The following members attended the 7th meeting of IQAC:

Dr. K.K. Raina **Vice Chancellor**	**-**	**Chairman**
Brig. M. Srinivasan (Retd.) **Pro Vice Chancellor**	**-**	**Member**
Mr. Pankaj Gupta **President, IAU**	**-**	**Member**
Dr. S.S. Negi **Ex- Director, IRDE**	**-**	**Member**
Dr. S.K. Gupta **Dean R&C**	**-**	**Member**
Dr. Prakash Tiwari **Head, CITM**	**-**	**Member**
Dr. Devadesh Sharma **Registrar**	**-**	**Member**
Dr. Surbhi Sachdev **Dean Academic Affairs**	**-**	**Member**
Dr. Manoj Bhatnagar **Dean Faculty Affairs**	**-**	**Member**
Dr. Naveen Singhal **Dean Alumni Relations** **& HOD, Chemistry**	**-**	**Member**
Dr. Gagan Singh **COE**	**-**	**Member**
Prof. Kartik Vora **Professor In-charge, Library**	**-**	**Member**
Mr. Sanjiv Sain **Librarian**	**-**	**Member**
Dr. D K Mahanty **Director, Engineering**	**-**	**Invitee** -

Dr. Tarumay Ghoshal   -   **Invitee**
HOD, Civil Engineering

Dr. Anil Kumar   -   **Invitee**
Prof. & Head- IT

Dr. Anil K. Gupta   -   **Invitee**
Prof. & Head, EECE

Dr. Havagiray Chitme   -   **Invitee**
Prof. & Head, Faculty of Pharmacy

Dr. Vijay Negi   -   **Invitee**
HOD, Deptt. of Humanities

Ar. Jitendra Kumar Sarohi   -   **Invitee**
HOD, FOAD

Dr. Ritika   -   **Invitee**
HOD, MCA

Dr. Vishal Bharti   -   **Invitee**
Prof. & Head- CSE

Prof.(Dr.) N.V. Satheesh Madhav   -   **Member Secretary**
Director- Faculty of Pharmacy

Agenda items discussed in the 7th meeting are as below –

Item No. IQAC: 7.1: Grant of leave of absence

Item No. IQAC: 7.2: To confirm minutes of sixth meeting of IQAC

Item No. IQAC: 7.3: To approve the list of new IQAC members.

Item No. IQAC: 7.4: Presentation by all HOD's

Item No. IQAC: 7.5: Presentation by Dean RNC

Item No. IQAC: 7.6: To discuss the library strengthening and status of utilization of library, e-books, journals and text books by students and faculties.

Agenda items discussed in the 8th meeting are as below –

Item No IQAC: 8.1: Grant of leave of absence.

Item No. IQAC: 8.2:   To confirm minutes of seventh meeting of IQAC.

Item No IQAC: 8.3:   To review & apprise the members of BOE for meeting held on 28th Dec 2018

Item No. IQAC: 8.4:   To review & approve the minutes of BOR meeting held on 18th Dec 2018.

Item No. IQAC: 8.5:   To review the departmental academic performance of students and departmental achievement and initiatives in odd semester 2018.

Item No. IQAC: 8.6: To review the course file audit report status of odd semester.

 Item No. IQAC: 8.7: To review the result analysis of odd semester.

Item No. IQAC: 8.8:   To review the proposal of central of excellence,

Item No. IQAC: 8.9:   To review the performance status of students who are undergoing internship in VIII semester.

Item No. IQAC: 8.10: To discuss the proposal of LMS system (Moodle) in DIT University.

Based on the agenda discussed in the meeting, IQAC planned various activities in the academic year 2018-19. The same were carried out by departments in the University and are summarised as below-

1. To ensure the originality of publications of research papers, PhD & M.Tech thesis, DIT University purchased Anti-plagiarism software URKUND. An office order from registrar office dated 7th July 2018 informed all heads and faculty members to encourage its wide usage for all documents such as student projects, research articles, thesis etc..

2. DITU implemented a policy of rewards and recognition for all those students who would participate in various extracurricular activities at University, State, national and international level representing DITU. This policy came into effect on 12th July 2018 through the officer order from the office of the Registrar.

3. DITU procured a revised and improved group insurance policy from New India Assurance Co. Ltd. covering all DITU students for an assured sum of Rs. 100000 in situation of emergency, which in the last policy was only Rs.50000 on selective case basis. This agreement came into effect on 11th August 2018.

4. In the year 2018-19, fifty one faculty members were provided financial assistance to attend conferences / workshops and get membership of professional bodies so that they network better and learn new skill and knowledge.

5. To ensure that DIT University staff remains updated in terms of skills and knowledge, it provided in-campus learning opportunities by conducted 52 professional development / administrative training programs for skill development of teaching and non-teaching staff during the year 2018-19.

6. With a continuous focus to improve teaching and research skills of faculty members, university facilitated 118 faculty members to attend professional development programs viz. Orientation Program, Refresher Course, Short Term Course, Faculty Development Programme during the academic session 2018-19.

7. The University organized fourteen Gender Equity programs during the academic year 2018-19.

8. To enhance awareness about innovative teaching and intellectual property rights, the University organized 20 workshops/seminars during the academic year.

9. Total Seed money projects of Rs.73.20 Lakh were provided to faculty and research scholars in the University in the academic year 2018-19.

10. The University organized 57 valued added programs, 30 capability enhancement modules and 18 workshops related to guidance for competitive exams and career counselling during the 2017-18. As a result of this 105 students qualified for national and international exams leading to higher education and Govt. jobs.

11. The University organized 108 extension and outreach programs such as Blood donation, tree plantation, Awareness programs on AIDS, Education etc,. during the year.

12. DITU developed a highly transparent mechanism for student feedback through Open House in which students of all classes were asked for sharing their issues and challenges in an open platform in front of a neutral committee. This open house was conducted on 8th September 2018 and covered feedback of all aspects and processes of the University.

13. To encourage female student participation and cater to defence career aspirations, DITU NCC chapter was established on 14th Oct. 2018. NCC 11-UK Girls Battalion DITU recruited 33 girl students from DITU.

14. DIT University participated in National Institute Ranking Framework (NIRF) 2019 by submitting the NIRF data on 31st October 2018.

15. For providing quality experience in Business education to MBA students, FMS, DITU benchmarked the best B-Schools in the world and adopted case based teaching and learning by purchasing Harvard Publishing Case License. The first annually renewable agreement came into effect from 1st November 2018.

16. Online Learning Management System (LMS) MOODLE was purchased and implemented in DITU on 4th of January, 2019. The main purpose of this LMS implementation was to provide an easy, 24 x 7 accesses to students for courses related aspects (Notes, PPTs, Lecture Delivery Plan, Assignments, Cases etc).

17. To encourage and help students for pursuing higher education various Workshops were conducted on
    a. IELTS/TOEFL- induction, profile enhancement, from 4th January 2019 to 5th January 2019. 55 students participated in this seminar.
    b. GRE- test preparation, building and writing SOP, assistance in LOR, application forms, and college selection from 7th January 2019 to 8th January 2019. A total of 76 students were part of this event.
    c. GATE examination preparation from 16th January 2019 to 17th January 2019. A total of 44 students took part in this workshop.

18. DIT University got Quality Audit conducted through external agency with 4 Star ratings for its Teachings-Learning, Research and professional practices, Graduation Outcomes and Outreach Activities on 31st January 2019.

19. For achieving excellence in research and consultancy, DITU invested in development of Centres of Excellence and same were formally established on 1st February 2019. Currently there are five Centres of Excellence at DITU which provide enhancing learning and research & consultancy opportunities to students, PhD & M.Tech scholars, Faculty members and Incubates.

20. A system of capturing online feedback and conduct of quiz was made operational using LMS. A committee for ensuring smooth conduct of the same was constituted on 04th February 2019.

21. For recognising and appreciating the contribution of Alumni, DITU started an award called as Distinguished Alumnus Award with effect from 1st February 2019 onwards. A committee to consider and evaluate the qualitative criteria for this award was constituted on 5th February 2019.

22. A program on State Youth Parliament was organized by students of DITU for enabling students understand the Democratic process on 7th February 2019

23. DITU CSI chapter organized a national level coding competition Hackathon 1.0 from 9th February to 11th February 2019. This is an annual event and provides a huge opportunity to showcase their programming skills for creating prototype solutions for society.

24. DIT University organized four day workshop on GMAT test preparation for students of engineering and architecture students from 18th February to 21st February 2019. In total, 120 students participated in this workshop.

25. A workshop on Safe Driving was organized for students of DIT University on 27th March 2019. It was attended by 56 students in the campus.

26. To test the readiness and preparation of DITU students for placement drives and other employment opportunities, a Pre-Assessment skill Test was conducted by AMCAT on 9th April 2019. A large number of students from different programs and domains such as B.Tech, MBA, MCA, B.Pharm, B.Sc. and BA participated in this.

27. To promote inclusivity, DITU added scholarships for wards of Defence Personnel in scholarship policy for the session 2018-19.

28. An Advisory issued from the office of Registrar to all Heads and Deans on 9th April 2019 for proposing new programs that may be offered by the University for the forthcoming academic session 2019-20. It stated that new programs may be offered based on analysing Industry needs, societal requirements, market feasibility, Infrastructural requirements etc.

29. An Employment Enhancement Program was finalized by DIT University for students of B,Tech, BSc., BA, M.Tech and MCA on 9th May 2019. The main purpose of this program was to improve.

30. DIT University participated in Global Human Resource Development Centre (GHRDC) Ranking and was rated as 6th Best University for Architecture Program in India on 12th July 2018.

31. Participation in 6th Times Engineering Institute Ranking survey and rated DIT University Engineering at 37th position amongst all engineering colleges in India on 21st May 2019.

32. To connect with Alumni more meaningfully and effectively DITU purchased Almaconnnect platform (https://ditUniversity.almaconnect.com/) in the session 2018-19 and an administration committee was formed on 03rd June 2019 to monitor the work.

33. To encourage start up and innovation, DITU established Technology Incubation and Innovation Cell on 07th June 2019.

34. Scholarship policy was revised to provide 26% tuition fee to students belonging to All Himalayan States Students with an office order dated 10th June 2019.

(Prof.(Dr.) N.V. Satheesh Madhav)   **(Dr. K.K.Raina)**

Member Secretary   **Vice Chancellor & Chairman**